



Welcome - Tracy Wood

Prayer - Tracy Wood

YA 2017.01 Prior Minutes

Voted: Accept the minutes from the February 2016.

YI #17.01 Discussion/Feedback by Unions

Armando Miranda reported that last spring a survey was sent out to each union and to each conference. We received very few responses. We tried running it through FB and got hundreds of responses in just a few days directly from local church leaders. We are trying to find an effective way to get people to respond. If we bypass the unions and the conferences then we get responses. But if we rely on the structure, it does not happen.

Do you want to be included in the structure or do we just bypass and go straight to the churches?

Discussion

- We would prefer the structures worked so we have the information as well. Need to develop an e-mail header that warns of us of the importance of the message.
- We passed it on, but we have no idea if they respond and we have no way to check.
- FB is not what youth are using.
- Steve Case's organization called at least one church in each conference and found that often the local pastor does not know who the youth leader is in their church.
- We need to make the ministry valuable to folk want to find out what is happening.
- The conference could appoint a lay person to be the distributor of information
- We really don't mind NAD going direct to collect info, but we want to be at the table for the discussion of what to do with the data.
- SS leaders are not really in the Youth Directors network.
- The NAD should focus on the leaders, not on the youth. When NAD ran YPAC conventions, we grew, when you tried to run a conf. level event aimed at kids, you lost support.
- YD's want communication both ways. We see systemic failures but we would like the system to work.
- YD's would like to know what is going out before it goes out.

YI #17.02 Youth Sabbath School

Tracy Wood reported:

The GC creates SS curriculum and the teachers helps. Pacific Press prints it. The ABC puts it on their shelves and ships standing orders.

Insight magazine has been declining in subscriptions for some time. Pacific Press may discontinue production for financial reasons. This might be the first domino that causes SS to fall.

Youth has never been concerned with SS, but SS Department only does Adult SS and Childrens Ministry does the lower levels. It appears Youth SS

Minutes 1.11.17

NAD Youth Advisory

Tucson, AZ

8:00 - 9:45 AM

Officers

- Chair - Tracy Wood - NAD
- Recording Secretary - Glen Milam – NAD (CU)
- Ex-officio - Miranda, Armado Jr. – NAD
- Ex-officio - Tejel, Jonatan – GC
- Admin Assistant - Gael Murray

Attendees

- Barrientos, Jose Jr.
- Casey, Todd
- Chavez, Eric
- Cisneros, Hubert
- Cork, Bill
- Cruz, Manny
- Douglas, Tyrone
- Dulan, Byron
- Eberhardt, Wendy
- Floyd, Tim
- Glanger, Bradley
- Grgurich, Elizabeth Lake
- Heinrich, Eddie
- Hill Randy
- Hines, Robert
- Howard, Darryl
- Howard, Kathy
- Howard, Paulet
- Hoy, Darriel
- Knight, Stanley
- Lang, Rob
- Loor, John Jr.
- Macena, Paulo
- Martsching, Cassie
- Moody, Helvis
- Nelson, Lonny
- Ojeda, Manny
- Park, Apple
- Pickell, Ron
- Plata, Dixie
- Razon, Michael
- Reeve, Derral

List continues on the next page

Rogers, Ken
Sager, Denison
Scott, John
Smith, Kyle
Thompson, Charles
Torres, Jose
Wall, Sandra
Ward, Scott
Washington, Donovan
Wines, Jeff
Wood, Bill

will be given to the Youth Department. If that happens, then the structure of Youth Ministry in NAD will need to be strengthened to support that.

YI #17.03 *Give Them the Keys Grants*

Tracy Wood reported:

A total of \$510,000 was made available. Each union got \$55,000. Guam Micronesia Mission got \$15,000. Some conferences are just now giving their money out. We need reports back from you, but they need to go through the union office on their way to us.

YI #17.04 Resource Focus Group Report

Helvis Moody reported:

Membership

- Chair: Pastor Helvis Moody
- Co-Chair: Pastor Scott Ward
- Greg Rampersad
- Roen Higgins
- Britney Carter
- Pastor Josant Barrientos
- Pastor Jose Torres
- Darshell Clark
- Tom Paul Wheeler
- Pastor Jason North
- Pastor Kyle Smith
- Pastor Robert Hines
- Pastor Jorge C. Coxaj
- Brenda Olaque
- Pastor John Scott (invitee)
- Pastor Mark Tamalea

Initial Task

Identify and create relevant resources

Accessibility

- Many of the resources are not easily accessible
- The resources that are available are not in one place
- Communication Channels(one stop shop)

Training

- There is a need for a current, interactive basic training curriculum for the youth leader
- There needs to be some established basic expectations for the youth leader

Current Resources

- There is a need for easily accessible and relevant resources that address current needs

Mission Statement

Ignite, Create, Guide

Ignite

- Youth Leaders resources
- Senior Youth (13-18)inspiration

Connect

- Senior Youth (13-18)
 - to Christ
 - to each other
 - resources
 - to church members of all ages

Guide

- Youth (13-18)
 - Mentoring
 - Training
- Youth leaders
 - Training
 - Resources

Vision

Decisions for Christ, Spiritual Independence, know their spiritual gifts, connect

Decision for Christ

Baptism

Spiritual independence

The youth should be capable of feeding themselves

Know their spiritual gift

- Carry out the mission
- Create a sense of ownership of the Advent message and the gospel

Connect

- To a ministry
 - using their talents
- To a body of believers where they belong

Resource List

We have compiled a document on google drive

- over 100 resources
- Already available
- 75% Adventist made
- Categorized

Global Youth Day

- Global youth initiative
- Very popular around the world
- Outreach focused

Living It

- <http://livingiths.org>
- Senior youth program development
- Resource hub

Youth Ministry Handbook

- Great training material
- Advent Source

Certain Sound

- Video
- Videos and Documentaries
- Relevant Adventist topics

The Final Movement

- Video
- Various speakers and videos
- Relevant engaging content

Challenges Identified

- There is no standardized training
- There are no communication channels

Current resources

- Youth Manual
- Adventist source (books DVD's)
- Training given at the union, conference and church level
- Google un-vetted, (other denominations)
- Others

Challenges with current resources

- Cost
- Timing
- Delivery

Proposal - Basic Training Certification

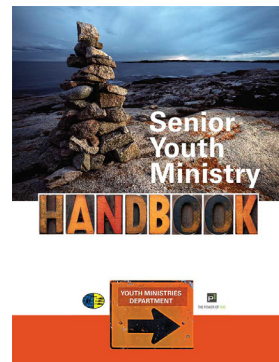
- Required
- Collaboration
- One communication channel
- Resource List (data base)
- Others

GC

- What does it mean to be a youth worker of the NAD and body of believers (Global Picture)
- Code of conduct (church manual code for church board leader)
- Dates for GC events

NAD

- Standard youth worker applicable content Stats for the NAD
- Forms for excursions
- Verified volunteer content and signoff
- Dates of NAD events
- Resources



Union

- Standard youth worker applicable content union
- Dates of Union events
- Advertise Organize trainings throughout different conferences
- Provide union resources and offerings

Conference

- Standard youth worker applicable content union
- A calendar of youth related events for the year (downloadable)
- Local recourses (gets ay leaders to meet other ay leaders) (FAY)
- Camp dates and related information
- Meeting with youth leaders in small groups mentoring and training them on specific local issues
- Provide Conference programing

Discussion

- There are concerns about the slow speed of vetting resources and of the vetting process itself. We would like to see it faster rather than slower.
- Content would sit on the ALC site and the NAD Youth Site.
- The current AY certification would be migrated to this system.
- Check with legal on the use of the word “certification”
- There will need to be allowance for Activity Based curriculum in this training.
- Further discussion as to the usability.
- Make clear vetting guidelines
- Timeline is important as we have momentum.
- We should trust the FG.
- We love the idea to provide accessible training. It will improve the quality of local programs, but I have some youth leaders who will never go on line. (host in church and show it)
- Providing proper marketing for this is critical. When it goes live, it needs to be a media blitz so that it is not years before the local leaders hear of this.
- Need for conference director training as well as local leader training
- Would like to see user tracking on ALC for youth directors to know who is taking what training.
- Local churches are desperate for consistent, stable long term local youth/ youth SS leaders. Often the challenge is that there is no one at the local level. And the youth directors do not know who any of these local folk are or have connection with them.

- Many pastors see the sermon as the focal point of all ministry. Research shows that its relationships that matter.
- We would like to have GYC included in the list of resources.
- Use the training Steve case designed as a model.
- Keep the focus on youth, we know there is some overlap to YA, but keep it focused.
- Continued push for good communication is crucial.
- We see human trainers as critical as well as ALC etc. We are interested at broad spectrum training. NAD can help provide conference level training as well as local training.
- Concerned about resources not being relevant over time. They will need to be culled.
- Policies for 1 on 1 training for conference youth leaders, especially for new youth directors, a standardized core of training that they all would take. Things like “dealing with the conf. president”
- Important to define the break between youth and YA, and how to help folk to transition from one to the other.
- Need to have a strong R&D group to keep up with all the changes and keep us on the curve.
- Wouldn't be wonderful if the unions became centers for training.

Send comments, concerns, ideas and resource suggestions to resourcesnad@gmail.com

YA 2017.02 Resources FG Report

Voted: To receive the report.

YI #17.05 Union Requests to NAD

Columbia Union

- Lack of shared vision - get together with all youth directors/union
- Leadership Training
- Mentorship and Discipleship
- Prepare a system process for committee meetings, etc..
- Not wait for once a year for YPAC – get the ball rolling at least 6 months before Advisories group – use tech ways for that

Lake Union

- SS is last place Youth want to be on Sabbath morning – absolute statement
- Everybody can't/shouldn't always teach

- Small groups outside of church
- Time structure needs to be re-examined

Mid-America Union

- Communication is broken – solution needed
- Material from NAD is not helpful in doing Youth Ministry
- The NAD, Union,, and local conference have not taken on the responsibility of training youth leaders at each level, including the local church – therefore we are not using General Conference SS material and SS is in decline and Insight magazine is soon to default, JCI is seeing fewer attendees and we are seeing a rise in the exiting of youth adults from our church –
- Bottom Line – will the Youth Department take on this responsibility or should we allow another to take it – like SS or Children’s Ministry

North Pacific Union

- Communication support
- Events
- Leadership Training
 - Leaders Conference
 - New Leader Training
- Structure Models (what it should be like)
 - Union Level
 - Conference Level

Pacific Union

- We need the NAD to provide leadership of Youth, PCN, Youth Adult and of course all other areas of Youth and Young Adult Ministry. This will strengthen our Unions and Conferences. NAD needs to focus on the church structure that will help YM all along the way
- Pathfinder organization is a good example for all other ministries

SDA Church of Canada

- Communication
- Mentoring for new leaders
- Training for new directors
- Language matters – FRENCH
- Canada often forgotten – some ideas irrelevant to Canada
- Pressing/Pushing for Union Youth Director
NEEEEEED!!!!!!

Southern Union

- Leadership Training, support & resources
- Scheduling
- Consistent Policies
- Functioning committee
- Ownership of Youth SS Program

Southwestern Union

- Clarification of communication
- Training resources

A joint information session was held on Sunday night, January 8, from 9:00-11:00 pm where reports were shared that related to all ministries of NAD Youth and Young Adult. Those relating to all ministries or senior youth in specific are recorded here.

YI #17.05 Union Reports

Southwestern - Introduced states and directors, Young adults doing more Compassion activities. 5000 at camporee.

Lake – Each conference has empowered a local pastor or lay person to be in charge of Public Campus ministry in their conference. 3500 at camporee.

Southern – 8 conferences – Growing life long disciples is the philosophy of youth ministry. 6000 at camporee. Starting a Young Adult focus group for the union.

Mid America – Introduced youth directors and Pathfinder Directors. “Give them the keys” money from NAD was used to witness via youth.

Columbia – 3000 at camporee, over double what was planned on. Union wide Young Adult team focused on training young adults to lead their own local ministries. It's called “Rise UP.”

Pacific - Focus on mentoring. Camporee coming in Oct. 2017.

Canada - Introduced staff. JCI in Ontario in 2018.

North Pacific – Alphonso McCarthy was not brought back at the union. Introduced new directors. Union camporee will be in Sept. 2017. Annual Coordinators Conventions are connected to the rotating location of the Union PBE.

Atlantic – 160 leaders attended a youth ministries convention. *Share your gift, change the world* is the theme.

YI #17.06 AdventSource Report

Brad Forbes reported: Come visit us at our booth!

YI #17.07 Verified Volunteers

Elden Ramirez reported that *Verified Volunteers* is replacing *Shield the Vulnerable* as the NAD contracted background checker.

Additional points:

- If volunteers are current with their background check they do not have to do it again for three years.
- With this system, your background check goes with you if you move to a different conference or union.
- Volunteers may choose to pay for their own background check if they wish to save their conference the expense.
- Direct contact at adventistsupport@verifiedvolunteers.com
- System does not require SS#, so undocumented volunteers can still be checked.
- This system checks nationwide.
- Online training is focused on the ministry you are volunteering with.

YI #17.08 Best Practice When Engaging an Outside Vendor to Your Children & Youth Event

Josue Pierre and Jennifer Woods, from the GC presented the following information.

What is the *NAD Vendor Checklist and Concession Agreement*? (See the document later in the minutes)

- The Checklist is a list that provides minimum information that you should gather from a vendor before letting them onto your site
- The Concession Agreement is a very basic model agreement between your ministry and the vendor with standard protections for your organization
- Prepared by the Office of General Counsel for the G.C. and the NAD in consultation with Risk Management at the request of the Youth Ministries Dept.
- Executed Checklists and Agreements Should be kept with your records for each event.

Why is this important?

- Due Diligence – You want to minimize your liability exposure to ministry leaders, the church, the conference, the union, etc.

- You want to ensure that the parties are on the same page. In a dispute, what's in writing is what usually carries the day.

Key Information in the Vendor Checklist

- Need to know if the vendor has insurance coverage
- Need to know who the vendor will be bringing to your event
- Need to know whether the vendor has proper authorization if selling items containing the church's intellectual property

What's do some of these legal provisions mean?

- Granting a Concession License to the Vendor (Par. 1)
- Code of Conduct (Par. 6)
- Background Checks of Staff (Par. 7)
- Termination Rights (Par. 10)
- Indemnification (Par. 11)
- Proof of Insurance/Waiver (Par. 12)

This agreement is a template, basically a starter document, and that each organization will need to fill in the blank sections and fill in the code of conduct attachment. The office is available to answer any questions that you may have about using the checklist and the agreement.

Josue Pierre

Associate General Counsel

General Conference of Seventh-day Adventists

12501 Old Columbia Pike, Silver Spring, MD 20904

Office: 301-680-6319

Email: PierreJ@gc.adventist.org

Jennifer Woods

Associate General Counsel

General Conference of Seventh-day Adventists

12501 Old Columbia Pike, Silver Spring, MD 20904

Office: 301-680-6334

Email: WoodsJ@gc.adventist.org

YI #17.09 New NAD Youth & Young Adults web site

Armando Miranda Jr reported that the new NAD Youth and Young Adult website has been upgraded to HTML 5 and been redesigned. Websites for Adventurers, Pathfinders and other ministry programs will be upgraded soon. The site is still found at adventistyouthministries.org

Included in the web site is a new page on Child

and Youth protection. It can be found at <http://adventistyouthministries.org/child-youth-protection>

YI #17.10 Collaborative funding

Armando Miranda Jr reported on the collaborative funding structure adopted by NAD. If you call the NAD office to ask for funding, they will ask, “How much is the local conference putting in? How about the union?” If they are assisting then the division may consider further assistance.

YI #17.11 JCI 6

Armando Miranda Jr reported that JCI 6 will be held in Toronto, Canada and is tentatively scheduled for March 14-17, 2018.

Vendor Checklist



Vendor name _____

Vendor address/contact information

Certificate of Insurance

Adventist Risk Management makes the following recommendation (in line with NAD Working Policy S 60 51): \$3,000,000 limits of general liability insurance is recommended with no less than \$1,000,000 limits required.

The vendor should also have an additional insured endorsement naming the denominational organization (full legal names, and parent organizations full legal names) listed as an additional named insured.

Insurance should be from an insurer rated A class or better from A M Best. Coverage should remain in force for the duration of event.

Items/activities

What types of items will be sold or offered (food; merchandise; other)?

If the vendor is engaging in a high risk activity, the insurance minimums should be higher.

List of the vendor's staff who will be on site at the event (Attach List to checklist)

It would be best for all personnel/volunteers/ employees serving at the camporee or other event to have a background check. Ideally this would be performed through the same background screening as other GC/NAD volunteers but at the minimum, required to be checked with no positive result. ..

Whether you want the vendor to sign that all staff will adhere to the Church's standards regarding use of alcohol, drugs, cigarettes, language and dress while on-site

If a food vendor, proof of a food permit (if required) ..

Deposit (if required)

Is the Vendor selling items that include names or logos owned by the Church? (including the name Seventh-day Adventist, Adventist, the logo, Pathfinders, the Pathfinder logo...)

If so does the Vendor have a license from the General Conference Corporation to use the trademarks?

If not, the vendor should be directed to work with the local conference to get a license from the General Conference Corporation (contact Jennifer Gray at grayj@gc.adventist.org for more information).

Event Vendor Concession Agreement



YOUTH & YOUNG ADULT MINISTRIES
support | mentor | serve

This Agreement is entered into this _____ day of _____, _____, by and between the _____
(hereinafter "Host") and _____

(hereinafter "Vendor").

WHEREAS, Host is sponsoring and hosting an Event known and identified as _____ to occur on _____, at _____; and

WHEREAS, Vendor desires to vend the following items _____ at and during said Event, and

WHEREAS, Vendor has agreed to abide by the terms and provisions herein which is a precondition for receiving a license to vend at and during the Event from the Host.

NOW THEREFORE, in consideration of the mutual promises and representations herein the parties agree as follows:

1. The Host grants to Vendor a concession license at the Event according to the terms of this Agreement. Vendor shall have access to the location agreed upon and selected by the Host no less than _____ hour(s)/day(s) before the Event's commencement for the purpose of setting up Vendor's vending station, goods, and other things necessary and reasonable to vend at the location.
2. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host's written permission.

3. Vendor shall comply with all applicable laws and regulations. Vendor's vending station shall not exceed the following dimensions:

Height: _____ Length: _____ Width: _____

4. Vendor's staff may announce the availability of the goods to be vended only while they are within the confines of the Vendor's location.
5. Vendor's staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion and according to the code of conduct attached herein.
6. All Vendor's staff shall undergo a criminal and sex offender background check. Vendor shall certify to Host that all of its staff members at the Event have successfully cleared their background check.
7. Vendors shall have access to the location of the Event for up to _____ hours after the Event's conclusion to dismantle and remove Vendor's station, supplies, and equipment. Vendor shall leave the location clean, clear of trash, and substantially in the same condition it was in before Vendor occupied it.
8. Vendor shall ensure that they have obtained the appropriate license or permission to vend any items that contain protected intellectual property.
9. Host has the right to immediately terminate Vendor's concession license either prior to or during the Event if Vendor is found to be violation of any of the terms of this Agreement.
10. Vendor hereby agrees to indemnify and hold the Host harmless against any damages or claims that may arise in connection with Vendor's presence at the Event and or because of Vendor's activities of any kind.
11. Vendor shall also be required to provide proof of insurance coverage that is acceptable to the Host prior to the Event unless specifically waived in writing by the Host.

This Agreement is entered into on the date written above.

HOST _____

VENDOR _____

