



Minutes 1.11.17

NAD Young Adult Advisory

10:45 AM - NOON
Ontario, CA

Welcome and Prayer – Tracy Wood

YALA 2017.01 Prior Minutes

Voted: To receive the minutes from February 2016.

YALI #17.01 Impact Indianapolis 2020

Tracy Wood presented:

Charlie Thompson is our point in Indiana and Ron Whitehead in Lake Union, but with the departure of Gilbert Cangy from the GC, we really don't have a table to come to. Once they have someone in that role, then we will move forward.

YALI #17.02 Impromptu Resource FG

- Tracy Wood
- Alan Martin
- Ron Pickell
- Brad Forbes
- Sharon Ackam with ALC
- Ben Lundquist

All *Next Step* training for YA adults is now available at ACL. Visit nextsteps.ygchurch.org

If you need hard copy, AdventSource has a small booklet that walks you through all the steps is you don't want to do it on line.

Drop cards are available with codes for the resource documents.

Also visit ygchurch.com

Overflow

Overflow is guide to mentoring summer camp staff. It is a 10 part video series on *Vimeo* with accompanying PDF files. Videos and PDF cover a weekly step-by-step guide for pre-camp, during and after camp timeline.

Proposed: Every summer camp bring a mentor on board for camp staff development.

Rationale: If we aren't pouring into the staff they have nothing to pour into the kids that come through your camp.

On the AACP Facebook page you can see the full video of Ben's presentation at AACP concerning Overflow.

Growing Young: Adventist

(Need info)

Discussion

Are these resources and delivery modes useful?

- Like the innovated distribution methods. Easy to pass this on to those who don't want to use the computer.
- We really need adequate training materials for Pastors who are doing

Officers

Chair - Tracy Wood - NAD
NAD Coord. - Benjamin Lundquist - NAD
Recording Sec. - Glen Milam
Ex-officio - Miranda, Armado Jr. - NAD

Attendees

Barrientos, Jose Jr.
Brower, Richie
Casey, Todd
Cisneros, Hubert
Cork, Bill
Cruz, Manny
Douglas, Tyrone
Eberhardt, Wendy
Grenger, Bradley
Grgurich, Elizabeth Lake
Heinrich, Eddie
Hines, Robert
Keele, Dan
Macena, Paulo
Manzueta, Ariel
Marquez, Milton
Martsching, Cassie
Nelson, Lonny
Noy, Darriel
Ojeda, Manny
Park, Apple
Peraito, Andres
Pickell, Ron
Razon, Mike
Reeve, Derral
Rogers, Ken
Scott, John
Tamaleaa, Mark
Wall, Sandra
Wines, Jeff

the actual ministry to young adults.

- Great materials!
- Need to gather youth pastors to share information at a gathering.
- Churches need to be more open to YA's. How do we get them to do that?
- This is not complicated, its just not getting done.
- Like the ACF flash drive. This allows us to hand something real to the designated pastor who is working on that.
- *Overflow* is a great idea.
- We want the NAD to give us a way to make a call to this generation to be an active part of the church and lead!
- A TLT style mentoring program for youth and young adults.
- Resources and training for our volunteers . They don't understand why they are leaving and how to stop it.
- YA seems to be the last, least thought of area of need.
- Could it be added as an office in the church manual. YA leader.
- Intentionally culturally relevant research that is principal driven.
- We need something (including research) focused on the unique cultural needs of the ethic centric churches of Canada.
- Be a Resource provider.
- Make an emphasis on the church manual revisions to include YA.
- We need a division wide event for YA.
- How to seminar for YAs on how to do life. How to maintain their Christian connection in a secular world.
- To provide a structure for YA ministry, a model that would move the ministry forward.
- We love the practically, and allow us to open the eyes of locals. Resources could be even easier to access.
- We would like to see cross conference activities as YA's are not impressed with these lines. More coordination amongst conferences.
- Would go to an App any day over visiting a web site. This should be a priority.
- Youngadultlife.com is not being updated at this time. There is credibility in a good web site, but it has to be up to date and kept up to date.

YALI #17.03 JCI 6

John Scott from Ontario Conference reported. 281 cultures are represented with significant populations in

the greater Toronto area. March 14-17, 2018, includes Global Service Day.

A joint information session was held on Sunday night, January 8, from 9:00-11:00 pm where reports were shared that related to all ministries of NAD Youth and Young Adult. Those relating to all ministires or senior youth in specific are recorded here.

YALI #17.04 Union Reports

Southwestern - Introduced states and directors, Young adults doing more Compasion activities. 5000 at camporee.

Lake – Each conference has empowered a local pastor or lay person to be in charge of Public Campus ministry in their conference. 3500 at camporee.

Southern – 8 conferences – Growing life long disciples is the philosophy of youth ministry. 6000 at camporee. Starting a Young Adult focus group for the union.

Mid America – Introduced youth directors and Pathfinder Directors. “Give them the keys” money from NAD was used to witness via youth.

Columbia – 3000 at camporee, over double what was planned on. Union wide Young Adult team focused on training young adults to lead their own local ministries. It's called “Rise UP.”

Pacific - Focus on mentoring. Camporee coming in Oct. 2017.

Canada - Introduced staff. JCI in Ontario in 2018.

North Pacific – Alphonso McCarthy was not brought back at the union. Introduced new directors. Union camporee will be in Sept. 2017. Annual Coordinators Conventions are connected to the rotating location of the Union PBE.

Atlantic – 160 leaders attended a youth ministires convention. *Share your gift, change the world* is the theme.

YALI #17.05 AdventSource Report

Brad Forbes reported: Come visit us at our booth!

YALI #17.06 Verified Volunteers

Elden Ramirez reported that *Verified Volunteers* is replacing *Shield the Vulnerable* as the NAD contracted

background checker.

Additional points:

- If volunteers are current with their background check they do not have to do it again for three years.
- With this system, you background check goes with you if you move to a different conference or union.
- Volunteers may choose to pay for their own background check if they wish to save their conference the expense.
- Direct contact at adventistsupport@verifiedvolunteers.com
- System does not require SS#, so undocumented volunteers can still be checked.
- This system checks nationwide.
- Online training is focused on the ministry you are volunteering with.

YALI #17.07 Best Practice When Engaging an Outside Vendor to Your Children & Youth Event

Josue Pierre and Jennifer Woods, from the GC presented the following information.

What is the *NAD Vendor Checklist and Concession Agreement*? (See the document later in the minutes)

- The Checklist is a list that provides minimum information that you should gather from a vendor before letting them onto your site
- The Concession Agreement is a very basic model agreement between your ministry and the vendor with standard protections for your organization
- Prepared by the Office of General Counsel for the G.C. and the NAD in consultation with Risk Management at the request of the Youth Ministries Dept.
- Executed Checklists and Agreements Should be kept with your records for each event.

Why is this important?

- Due Diligence – You want to minimize your liability exposure to ministry leaders, the church, the conference, the union, etc.
- You want to ensure that the parties are on the same page. In a dispute, what's in writing is what usually carries the day.

Key Information in the Vendor Checklist

- Need to know if the vendor has insurance coverage

- Need to know who the vendor will be bringing to your event
- Need to know whether the vendor has proper authorization if selling items containing the church's intellectual property

What's do some of these legal provisions mean?

- Granting a Concession License to the Vendor (Par. 1)
- Code of Conduct (Par. 6)
- Background Checks of Staff (Par. 7)
- Termination Rights (Par. 10)
- Indemnification (Par. 11)
- Proof of Insurance/Waiver (Par. 12)

This agreement is a template, basically a starter document, and that each organization will need to fill in the blank sections and fill in the code of conduct attachment. The office is available to answer any questions that you may have about using the checklist and the agreement.

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YALI #17.08 New NAD Youth & Young Adults web site

Armando Miranda Jr reported that the new NAD Youth and Young Adult website has been upgraded to HTML 5 and been redesigned. Websites for Adventurers, Pathfinders and other ministry programs will be upgraded soon. The site is still found at adventistyouthministries.org

Included in the web site is a new page on Child and Youth protection. It can be found at <http://adventistyouthministries.org/child-youth-protection>

YALI #17.09 Collaborative funding

Armando Miranda Jr reported on the collaborative funding structure adopted by NAD. If you call the NAD office to ask for funding, they will ask, "How much is

the local conference putting in? How about the union?"
If they are assisting then the division may consider
further assistance.

YALI #17.10 JCI 6

Armando Miranda Jr reported that JCI 6 will be held in
Toronto, Canada and is tentatively scheduled for March
14-17, 2018.

Vendor Checklist



Vendor name _____

Vendor address/contact information

Certificate of Insurance

Adventist Risk Management makes the following recommendation (in line with NAD Working Policy S 60 51): \$3,000,000 limits of general liability insurance is recommended with no less than \$1,000,000 limits required.

The vendor should also have an additional insured endorsement naming the denominational organization (full legal names, and parent organizations full legal names) listed as an additional named insured.

Insurance should be from an insurer rated A class or better from A M Best. Coverage should remain in force for the duration of event.

Items/activities

What types of items will be sold or offered (food; merchandise; other)?

If the vendor is engaging in a high risk activity, the insurance minimums should be higher.

List of the vendor's staff who will be on site at the event (Attach List to checklist)

It would be best for all personnel/volunteers/ employees serving at the camporee or other event to have a background check. Ideally this would be performed through the same background screening as other GC/NAD volunteers but at the minimum, required to be checked with no positive result. ..

Whether you want the vendor to sign that all staff will adhere to the Church's standards regarding use of alcohol, drugs, cigarettes, language and dress while on-site

If a food vendor, proof of a food permit (if required) ..

Deposit (if required)

Is the Vendor selling items that include names or logos owned by the Church? (including the name Seventh-day Adventist, Adventist, the logo, Pathfinders, the Pathfinder logo...)

If so does the Vendor have a license from the General Conference Corporation to use the trademarks?

If not, the vendor should be directed to work with the local conference to get a license from the General Conference Corporation (contact Jennifer Gray at grayj@gc.adventist.org for more information).

Event Vendor Concession Agreement



YOUTH & YOUNG ADULT MINISTRIES
support | mentor | serve

This Agreement is entered into this _____ day of _____, _____, by and between the _____ (hereinafter "Host") and _____ (hereinafter "Vendor").

WHEREAS, Host is sponsoring and hosting an Event known and identified as _____ to occur on _____, at _____; and

WHEREAS, Vendor desires to vend the following items _____ at and during said Event, and

WHEREAS, Vendor has agreed to abide by the terms and provisions herein which is a precondition for receiving a license to vend at and during the Event from the Host.

NOW THEREFORE, in consideration of the mutual promises and representations herein the parties agree as follows:

1. The Host grants to Vendor a concession license at the Event according to the terms of this Agreement. Vendor shall have access to the location agreed upon and selected by the Host no less than _____ hour(s)/day(s) before the Event's commencement for the purpose of setting up Vendor's vending station, goods, and other things necessary and reasonable to vend at the location.
2. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host's written permission.

3. Vendor shall comply with all applicable laws and regulations. Vendor's vending station shall not exceed the following dimensions:
Height: _____ Length: _____ Width: _____
4. Vendor's staff may announce the availability of the goods to be vended only while they are within the confines of the Vendor's location.
5. Vendor's staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion and according to the code of conduct attached herein.
6. All Vendor's staff shall undergo a criminal and sex offender background check. Vendor shall certify to Host that all of its staff members at the Event have successfully cleared their background check.
7. Vendors shall have access to the location of the Event for up to _____ hours after the Event's conclusion to dismantle and remove Vendor's station, supplies, and equipment. Vendor shall leave the location clean, clear of trash, and substantially in the same condition it was in before Vendor occupied it.
8. Vendor shall ensure that they have obtained the appropriate license or permission to vend any items that contain protected intellectual property.
9. Host has the right to immediately terminate Vendor's concession license either prior to or during the Event if Vendor is found to be violation of any of the terms of this Agreement.
10. Vendor hereby agrees to indemnify and hold the Host harmless against any damages or claims that may arise in connection with Vendor's presence at the Event and or because of Vendor's activities of any kind.
11. Vendor shall also be required to provide proof of insurance coverage that is acceptable to the Host prior to the Event unless specifically waived in writing by the Host.

This Agreement is entered into on the date written above.

HOST _____

VENDOR _____