



Welcome - Armando Miranda, Jr.

Prayer - Tracy Wood

AA 2017.01 Minutes

Voted: to accept the Feb. 15, 2016 minutes

AI #17.01 Report from Awards FG

New Stars, Chips and Awards

Mercy Martenez reported that the focus group is recommending two awards and two chips:

- Jesus’s Special Supper – Level K
- Missionaries – Level 2
- Bible Story Telling – Level multi
- Thankful Heart – Level K

Submitting a new Adventurer Award, Stars, Chips

Those wishing to submit a proposal for a new NAD Adventurer Awards/Stars/Chips must ensure the Awards/Stars/Chips is applicable to the North American Division. Awards/Stars/Chips submitted will be reviewed and possibly revised. Awards/Stars/Chips are intended to introduce the children to the particular topic, not to become proficient in the topic.

Here are the steps:

1. Send the proposed Award/Star/Chip to the Award Focus Group Chairperson. It must include the following.
 - a. Name of the Awards/Stars/Chips
 - b. Sample design of the Awards/Stars/Chips patch
 - c. Statement as to the purpose or need for the Awards/Stars/Chips (what benefit should the Adventurers receive physically, mentally and/or spiritually?)
 - d. When deciding on your requirements, try to incorporate the different learning styles and consider the following:
 - Spiritual application
 - Facts knowledge - introductory level to topic
 - Craft inclusion
 - Physical activity Awards/Stars/Chips e. Answers (or description) for the requirements including list of resource materials.
 - f. Specify the level for which this Awards/Stars/Chips is intended (PreK, K, 1, 2, 3, 4).
 - g. Specify what category the awards/Star/Chip is for:
 - MyGod
 - My Family
 - My World
 - My Self
2. Once the Award Focus Group has reviewed and/or revised the Award/Star/Chip, one of two things will happen:
 - If selected, it will be returned to be pilot tested in your club and the Focus group will select other clubs to pilot test the Award/Star/Chip.

**Minutes
1.9.17
NAD Adventurer
Advisory
Tucson, AZ
1:30-2:45 PM**

Officers

Chair - Armando Miranda, Jr, NAD
 Rec. Secretary - Glen Milam, NAD
 NAD Coord. - Brad & Lisa Gary -
 NAD
 Ex-officio - Tracy Wood - NAD

Attendees

Bascom, Karla
 Beerman, Gloria
 Bettinski, Carolyn
 Brower, Riche
 Bryant, Heath
 Carmichael, Gregory
 Chavez, Eric
 Cisneroa, Hubert
 Clapp, Llyod
 Forbes, Brad
 Fortner, Joyce
 Geli, Tami
 Geli, John
 Gomez, Ada
 Gutierrez, Yussury
 Gutierrez, Daniel
 Harris, Craig
 Hernandez, Andrew
 Hernandez, Lily
 Hill, Randy
 Hill, Chris
 Hill, Don
 Howard, Kathy
 Hoyt, Jasmin
 Knight, Stanley
 Lake, Elizabeth
 Loor Jr, John
 Martin, Edwin
 Martinez, Mercy
 Marton, Edward
 Merrill, Alice
 Morgan, Velma

Nelson, Lonny
 Notice, Lyle
 O'Fill, Sherilyn
 Pagan, Jaceil
 Park, Apple
 Plata, Dixie
 Plata, Arnold
 Powers, Leanna
 Reeve, Derral
 Reynolds, Ann
 Rigers, Ken
 Rinza, Desiree
 Sager, Denison
 Thomas, Jim
 Torres, Jose
 Villegas, Jeff
 Whitlow, Dan
 Wong, Bob

- If not selected, you will be notified.
3. Once this award has been pilot tested in your club, complete your evaluation form and return it to the Award Focus Group Chairperson.
 4. The Adventurer committee meets once a year At that time, the final approval of Awards/Stars/Chips will be made.

All accepted proposals for an Adventurer award become the exclusive property of the NAD Youth Ministries Department. Such proposals may be altered or changed in any way deemed appropriate by the NAD Adventurer Awards Taskforce.

Advisory discussion points included:

- Form refers to sending the docs to the chair. Need to ID the chair on web site.
- Add option for Multi level
- Be consistent with Stars/Chips/Awards phrasing
- Specify that two additional clubs will Pilot
- No limit to new Award/Chip/Star per year approved by Committee
- 1.C. add socially to the list
- 1.D craft/activity

New Stars, Chips, Awards Evaluation Form

Presented a new form for the evaluation of new Stars, Chips and Awards.

Evaluation Form for Proposed Adventurer Award/ Star/Chip

.....

Name of Award/Star/Chip _____



1. How many Adventurers completed this Award/Star/Chip? _____
2. How long did it take to complete this Award/Star/Chip? _____
3. What did the Adventurers like the most while completing this Award/Star/Chip:

4. Describe how the Award/Star/Chip met its purpose:

5. What suggestions would improve this Award/Star/Chip?

6. Would you recommend that the NAD accept this Award/Star/Chip? Yes No

7. Sketch your suggestion for the design of this Award/Star/Chip.

Club Name _____

Conference Name _____

Evaluator's Name (please print) _____

Discussion points included:

- Form refers to sending the docs to the chair. Need to ID the chair on web site.
- Add option for Multi level
- Be consistent with Stars/Chips/Awards phrasing
- Specify that two additional clubs will Pilot
- No limit to new Award/Chip/Star per year approved by Committee

AA 2017.02 New Stars, Chips and Awards

Voted: to recommend to the executive committee the adoption of these new Stars, Chips and Awards, including the requirements and patch design.

- Jesus's Special Supper – Level K
- Missionaries – Level 2
- Bible Story Telling – Level multi
- Thankful Heart – Level K

Y&YAExA 2017.05 Voted to approve.

AA 2017.03 Stars, Chips and Awards submission process

Voted: to recommend to the executive committee the adoption of a new Stars, Chips and Awards, submission process.

Y&YAExA 2017.06 Voted: To approve.

AA 2017.04 Stars, Chips and Awards Evaluation form

Voted: to recommend to the executive committee the adoption of a new Stars, Chips and Awards, Evaluation form.

Y&YAExA 2017.07 Voted to approve.

AI #17.02 Report from Resources FG

Ada Gomez reported:

Adventurer History

The Focus Group, in conjunction with Dixie Plata and Brad Forbes, completed the *Adventurer History and Timeline*. The document was sent to Brad in April 2016 for publishing.

Adventurer AYMT

Following the patterns of the AYMT, we have updated and created four (4) certifications meeting the needs of the Adventurer Leaders:

- Basic Certification

- Instructor Certification
- Director Certification
- Leadership Certification

Each certification is composed of 8 seminars of 75 minutes each. Each Seminar has a description of the class and a cover page.

The Cover Page describes:

- Purpose of the Seminar
- Objectives
- Resources for the Presenter
- Explanation - The explanation includes the topic the presenter needs to include in his/her presentation.

Basic Certification seminar list:

- Adventurer Club Ministry: Its Purpose, History, and Relationship to the Church.
- Introduction to Adventurer Club Organization
- Introduction to Programming and Planning
- Adventurer Special Programs
- Building Self-Esteem and Confidence
- Curriculum Objectives through Active Learning
- Teaching Awards
- Implementing Positive Discipline

Director Certification seminar list:

- Recruiting, Screening and Training Staff
- The Conference and Your Local Church Board
- Team Building
- Parent Involvement
- Learning to Lead
- Diversity and Working Together
- Club Finances
- Conflict Resolution

Adventurer Shoulder Cords

Several Conferences are using different cords to differentiate their positions. The Recommendation from the Focus Group is to adopt the colors established by the Pathfinder Ministry to use in all three NAD Ministries.

Need for Adventurer materials in French

French speaking Canadians are requesting the translation of the Adventurer program to French.

Issues concerning the new GC Adventurer Logo

The focus group feels that the NAD should have a prepared response to the recent announcement of a new GC Adventurer Logo.

The statement would read as follows:

Background and Statement

The NAD Adventurer Committee/Advisory was presented with the changes to the Adventurer logo at the NAD Ministry's Convention on January 9, 2017. The presentation initiated a discussion which helped to clarify the reasons for the NAD's adoption and the General Conference's choice in the new Adventurer logo.

Three years ago the Adventurer Committee voted a complete review of the Adventurer program with mandate that the Little Lamb and Eager Beaver program become an integrated part of the Adventurer Ministry.

As part of this revision the Committee went through a long process where the Director materials have been updated and each level of the program was reviewed and updated. As part of this review the committee voted to launch a new logo to go along with the new program.

In March of 2015, the Adventurer Committee voted a new logo. This logo embodies the key elements of our Adventurer Ministry.

- Bible Based
- Family Oriented
- Focused on Jesus

This new logo will be used on all the uniform and club pieces where the former logo was used. In addition, the specific uniform items for Little Lamb and Eager Beaver will be discontinued. Adventurers in all levels will use the same burgundy scarf, slide, world and uniform patch.

The NAD acknowledges the value of the new GC Adventurer logo but in evaluating it we have come to the following conclusions:

1. The original logo introduced by the NAD Adventurer committee had a family portrayed very similar to the one on the new GC logo. However, when presented to the NAD legal counsel, it was rejected and the committee was directed to change it to what has now been adopted. Therefore, just as the name Comrade was changed to Guide and the MV was changed to AY because of the political and social problems these names caused in parts of the world field, the chosen depiction of the family now meets the needs of the NAD. This intentionality is an important part of needing to retain the logo as is in the NAD for the present time.
2. Because of the need to move forward in a timely manner, the NAD has invested considerable resources, both time and finances, in the Adventurer program changes. Therefore,

to change at this time would not be fiscally responsible or financially expedient.

3. In order for local clubs to retain faith and integrity in the administration another change so close to the change that just occurred is not possible.

The following statement is suggested to be released to the NAD constituency:

The GC has adopted the pre-K and Kindergarten levels into the world-wide Adventurer program! As a result, the GC has voted to adopt a new world-wide Adventurer logo. Though this GC logo differs from the recently released NAD logo, the NAD has voted to retain the NAD logo, for now, that was released in 2015 as directed by NAD Administration because of the connection with social issues under fire in our society and financial responsibility of recent investments with logo change over.

*Here is a suggestion that may be a compromise:

Since we have become such a diverse world field we need to give thought to developing a division logo and a world logo. Each division would have the option to develop their own logo to be worn on the right sleeve while the GC adopted world patch would be worn on the left sleeve.

AA 2017.05 Adventurer AYMT

Voted: to recommend to the executive committee that the ALG classes be alert to fit the AYMT format as outlined by the Resource FG.

Y&YAExA 2017.08 Voted to approve.

AA 2017.06 Adventurer Shoulder Cords

Voted: to table this item pending further discussion of the new GC shoulder cord policy.

AA 2017.07 Adventurer materials in French

Voted: to recommend to the executive committee that a request be made to the team in Canada to translate the new Adventurer materials into French.

Y&YAExA 2017.09 Voted to approve.

AA 2017.07 New GC Adventurer Logo

Voted: to recommend to the executive committee that an official response from NAD Adventurer Ministires concerning the status of the GC Adventurer Logo be made.

Y&YAExA 2017.10 Voted to approve.

A joint information session was held on Sunday night, January 8, from 9:00-11:00 pm where reports were shared that related to all ministries of NAD Youth and Young Adult. Those relating to all ministires or Adventurers in specific are recorded here.

AI #17.03 Report from the General Conference

Jonatan Tejel reported on decisions made at the World Youth Director Advisory held Feb. 28-March 4, 2016 at Mt. Aetna Retreat Center.



New Adventurer Logo

The Adventurer Ministry has been created to assist parents in their important responsibilities as a child’s primary teachers and evangelizers. The program aims to strengthen the parent/child relationship and to further the child’s development in spiritual, physical, mental, and social areas. Through the Adventurer Ministry, the church, home, and school can work together with the parent to develop a mature, happy child.

Symbolism

The Adventurer Ministry is designed to strengthen the **family**. It is a journey where parents and children actively follow Jesus together.

In the Adventurer Ministry, Jesus is the center. The **cross** at the center means that Jesus should be the core of the Adventurer’s life

The Adventurer Ministry recognizes God through His creation. Parents and children engage with **nature** to learn more about Jesus.

Color Palette

Blue represents Heaven. Blue is the color of the sky and a reminder of the heavenly realm.

Scarlet in the Bible represents blood and redemption. The life of man is in the blood (Leviticus 17:11) and Christ’s blood atonement is necessary for the redemption of man.

Green represents growing and blooming where one is planted. It is representative of a Christian life that produces good fruit and finds rest in Christ.

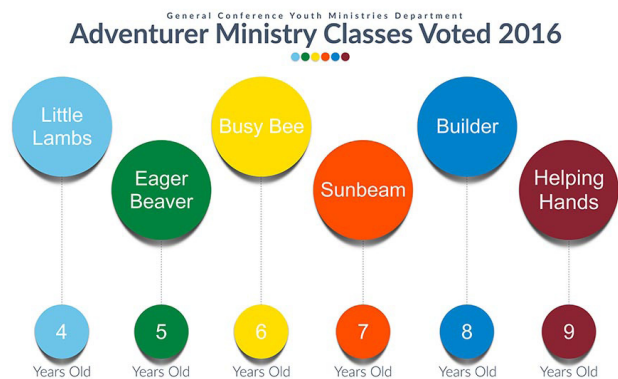
White represents righteousness because of its purity of color and light. It points to the Righteous One and the righteousness He imputes to all who come to Him in faith.

New Classes in Adventurers

One of the most important elements in the Adventurer philosophy is that is not a kindergarten ministry but a family building relations ministry, it is a parental involvement and support ministry

The Adventurer program has been created to assist parents in their important responsibilities as a child’s primary teachers and evangelizers. The program aims to strengthen the parent/child relationship and to further the child’s development in spiritual, physical, mental, and social areas. Through the Adventurer Program, the church, home, and school can work together with the parent to develop a mature, happy child.

So we have voted to incorporate Little Lambs and Eager Beavers into the Adventurer Curriiculum. However, due to the challenges of translateing Eager Beaver into some of our languages we have changed the name to Early Birds.



Adventurer Master Guide Scarf

The Adventurer scarf is burgundy. The MG Adventurer scarf will respect the design of the MG official scarf but will have the color of the Adventurer's scarf and the colors representing the 6 classes in the 6 stripes.



Shoulder Cord Colors for Club Ministries

- GC - Gold (yellow)
- Division - Gold (yellow)
- Union - Red
- Conference/Mission - Blue
- Area Coordinator - White
- Adventurer Local Club Director - Burgundy/White (Based on the Adventurer flag base colors)
- Pathfinder Local Club Director - Blue/White

AI #17.04 Union Reports

Southwestern - Introduced states and directors, Young adults doing more Compassion activities. 5000 at camporee.

Lake – Each conference has empowered a local pastor or lay person to be in charge of Public Campus ministry in their conference. 3500 at camporee.

Southern – 8 conferences – Growing life long disciples is the philosophy of youth ministry. 6000 at camporee. Starting a Young Adult focus group for the union.

Mid America – Introduced youth directors and Pathfinder Directors. “Give them the keys” money from NAD was used to witness via youth.

Columbia – 3000 at camporee, over double what was planned on. Union wide Young Adult team focused on training young adults to lead their own local ministries. It's called “Rise UP.”

Pacific - Focus on mentoring. Camporee coming in Oct. 2017.

Canada - Introduced staff. JCI in Ontario in 2018.

North Pacific – Alphonso McCarthy was not brought

back at the union. Introduced new directors. Union camporee will be in Sept. 2017. Annual Coordinators Conventions are connected to the rotating location of the Union PBE.

Atlantic – 160 leaders attended a youth ministires convention. *Share your gift, change the world* is the theme.

AI #17.05 AdventSource Report

Brad Forbes reported: Come visit us at our booth!

AI #17.06 Verified Volunteers

Elden Ramirez reported that *Verified Volunteers* is replacing *Shield the Vulnerable* as the NAD contracted background checker.

Additional points:

- If volunteers are current with their background check they do not have to do it again for three years.
- With this system, you background check goes with you if you move to a different conference or union.
- Volunteers may choose to pay for their own background check if they wish to save their conference the expence.
- Direct contact at adventistsupport@verifiedvolunteers.com
- System does not require SS#, so undocumented volunteers can still be checked.
- This system checks nationwide.
- Online training is focus on the ministry you are volunteering with.

AI #17.07 Best Practice When Engaging an Outside Vendor to Your Children & Youth Event

Josue Pierre and Jennifer Woods, from the GC presented the following information.

What is the *NAD Vendor Checklist and Concession Agreement*? (See the document later in the minutes)

- The Checklist is a list that provides minimum information that you should gather from a vendor before letting them onto your site
- The Concession Agreement is a very basic model agreement between your ministry and the vendor with standard protections for your organization

- Prepared by the Office of General Counsel for the G.C. and the NAD in consultation with Risk Management at the request of the Youth Ministries Dept.
- Executed Checklists and Agreements Should be kept with your records for each event.

Why is this important?

- Due Diligence – You want to minimize your liability exposure to ministry leaders, the church, the conference, the union, etc.
- You want to ensure that the parties are on the same page. In a dispute, what’s in writing is what usually carries the day.

Key Information in the Vendor Checklist

- Need to know if the vendor has insurance coverage
- Need to know who the vendor will be bringing to your event
- Need to know whether the vendor has proper authorization if selling items containing the church’s intellectual property

What’s do some of these legal provisions mean?

- Granting a Concession License to the Vendor (Par. 1)
- Code of Conduct (Par. 6)
- Background Checks of Staff (Par. 7)
- Termination Rights (Par. 10)
- Indemnification (Par. 11)
- Proof of Insurance/Waiver (Par. 12)

This agreement is a template, basically a starter document, and that each organization will need to fill in the blank sections and fill in the code of conduct attachment. The office is available to answer any questions that you may have about using the checklist and the agreement.

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AI #17.08 New NAD Youth & Young Adults web site

Armando Miranda Jr reported that the new NAD Youth and Young Adult website has been upgraded to HTML 5 and ben redesigned. Websites for Adventurers, Pathfinders and other ministry programs will be upgraded soon. The site is still found at adventistyouthministries.org

Included in the web site is a new page on Child and Youth protection. It can be found at <http://adventistyouthministries.org/child-youth-protection>

AI #17.09 Collaborative funding

Armando Miranda Jr reported on the collaborative funding structure adopted by NAD. If you call the NAD office to ask for funding, they will ask, “How much is the local conference putting in? How about the union?” If they are assisting then the division may consider further assistance.

AI #17.10 JCI 6

Armando Miranda Jr reported that JCI 6 will be held in Toronto, Canada and is tentatively scheduled for March 14-17, 2018.

Vendor Checklist



Vendor name _____

Vendor address/contact information

Certificate of Insurance

Adventist Risk Management makes the following recommendation (in line with NAD Working Policy S 60 51): \$3,000,000 limits of general liability insurance is recommended with no less than \$1,000,000 limits required.

The vendor should also have an additional insured endorsement naming the denominational organization (full legal names, and parent organizations full legal names) listed as an additional named insured.

Insurance should be from an insurer rated A class or better from A M Best. Coverage should remain in force for the duration of event.

Items/activities

What types of items will be sold or offered (food; merchandise; other)?

If the vendor is engaging in a high risk activity, the insurance minimums should be higher.

List of the vendor's staff who will be on site at the event (Attach List to checklist)

It would be best for all personnel/volunteers/employees serving at the camporee or other event to have a background check. Ideally this would be performed through the same background screening as other GC/NAD volunteers but at the minimum, required to be checked with no positive result. ..

Whether you want the vendor to sign that all staff will adhere to the Church's standards regarding use of alcohol, drugs, cigarettes, language and dress while on-site

If a food vendor, proof of a food permit (if required) ..

Deposit (if required)

Is the Vendor selling items that include names or logos owned by the Church? (including the name Seventh-day Adventist, Adventist, the logo, Pathfinders, the Pathfinder logo...)

If so does the Vendor have a license from the General Conference Corporation to use the trademarks?

If not, the vendor should be directed to work with the local conference to get a license from the General Conference Corporation (contact Jennifer Gray at grayj@gc.adventist.org for more information).

Event Vendor Concession Agreement



YOUTH & YOUNG ADULT MINISTRIES
support | mentor | serve

This Agreement is entered into this _____ day of _____, _____, by and between the _____ (hereinafter "Host") and _____

(hereinafter "Vendor").

WHEREAS, Host is sponsoring and hosting an Event known and identified as _____ to occur on _____, at _____; and

WHEREAS, Vendor desires to vend the following items _____ at and during said Event, and

WHEREAS, Vendor has agreed to abide by the terms and provisions herein which is a precondition for receiving a license to vend at and during the Event from the Host.

NOW THEREFORE, in consideration of the mutual promises and representations herein the parties agree as follows:

1. The Host grants to Vendor a concession license at the Event according to the terms of this Agreement. Vendor shall have access to the location agreed upon and selected by the Host no less than _____ hour(s)/day(s) before the Event's commencement for the purpose of setting up Vendor's vending station, goods, and other things necessary and reasonable to vend at the location.
2. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host's written permission.

3. Vendor shall comply with all applicable laws and regulations. Vendor's vending station shall not exceed the following dimensions:
Height: _____ Length: _____ Width: _____
4. Vendor's staff may announce the availability of the goods to be vended only while they are within the confines of the Vendor's location.
5. Vendor's staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion and according to the code of conduct attached herein.
6. All Vendor's staff shall undergo a criminal and sex offender background check. Vendor shall certify to Host that all of its staff members at the Event have successfully cleared their background check.
7. Vendors shall have access to the location of the Event for up to _____ hours after the Event's conclusion to dismantle and remove Vendor's station, supplies, and equipment. Vendor shall leave the location clean, clear of trash, and substantially in the same condition it was in before Vendor occupied it.
8. Vendor shall ensure that they have obtained the appropriate license or permission to vend any items that contain protected intellectual property.
9. Host has the right to immediately terminate Vendor's concession license either prior to or during the Event if Vendor is found to be violation of any of the terms of this Agreement.
10. Vendor hereby agrees to indemnify and hold the Host harmless against any damages or claims that may arise in connection with Vendor's presence at the Event and or because of Vendor's activities of any kind.
11. Vendor shall also be required to provide proof of insurance coverage that is acceptable to the Host prior to the Event unless specifically waived in writing by the Host.

This Agreement is entered into on the date written above.

HOST _____

VENDOR _____

